



AGENDA ITEMS:

- ~Workshop to train board members what the Management Company does
- ~Meeting with all committees to find out what we can do to better assist them and to let them know all that we do for them
- ~Changes to be made on the Assessment Invoices that will be going out December 1st:
 - *Take out option for split payments
 - *Insert a couple items on the form to request feedback from property owners
- ~Present to send out assessments to all accounts that are recorded with the county differently.....i.e.....if Anna has 7 lots.....3 are listed under the name of Anna Baker, this would be one invoice for \$590
But Anna also has 4 properties listed under Baker Remodeling Co., this would be a separate invoice of \$590. Even though we are aware it is the same person. We need to go by the name listed and recorded under with the County. Names need to be exact in order to be grouped together and assessed under one invoice.
- ~Approve purchasing 20 locks for the Storage buildings. And placing locks back onto all empty storage units.
- ~Approve the management company being able to create 3-month, 6-month and 12-month payment plans with the 12-month plan with the following year's assessments added to the figure owed so when they get to the 12 month mark they have the following year's assessments paid.
- ~Approve being able to use the Credit Card application in QB for property owners to be able to pay straight from their invoices or to call in to make a credit card payment against their assessments.